



How To Care For Your Whiteboard

Important:

Remove any plastic film* and clean the whiteboard prior to first use.

*If yours is a printed board, do not remove the film as this layer is printed on.

Cleaning

1. Spray a **light** mist of Whiteboard Cleaner over the whiteboard surface.
2. Using a soft paper towel or lint free cloth, clean the board surface until all traces of cleaner and dirt are removed and the board surface is buffed to shine.
3. Run a clean dry finger across the surface. If you can feel resistance the board is clean. If your finger slides easily across the surface it still has residue on it that should be removed.

Note: Regular cleaning of your whiteboard with whiteboard cleaning solution will prevent the build up of stubborn marks and shadowing. We recommend our whiteboard starter kit to keep your board in the best shape.

Care Tips

- Always use whiteboard cleaning solution as household and other cleaners can damage the board surface. Heavy staining can be removed with isopropyl-alcohol or methylated spirits. Take extreme care using these products on printed boards. They should not be used over any printed section.
- If it can be avoided, try not to leave ink on the board for long periods of time as it will be harder to erase. Boards in direct sun, under strong fluorescent light, or those in line of airflow from air conditioners can make this effect worse, and so extra care should be taken to clean the board regularly.
- Use quality whiteboard markers and avoid mixing brands. Different ingredients between brands could cause unwanted effects.
- Avoid using permanent markers or very old whiteboard markers.
- To avoid smudging, ensure marker ink has dried before erasing.
- Replace your whiteboard eraser regularly. A dirty or damp eraser won't clean properly and can leave marks on the board.
- Avoid body contact with the whiteboard surface as body oils can build up.
- Never spray whiteboard cleaner directly onto an eraser.

If you have any other questions or need further assistance, feel free to contact our friendly customer service team.



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